

Early Intervention Transition - Internal Document

We are ready, We are one

Learning Support Team: Includes all MOE and RTLB involved in the transition process
Key contact person to be made clear at each stage of the transition process (transparency for whānau)

6 Principles of Learning Support Delivery Model

Family and whānau connection points	One Plan
Working Together	More Flexibility
Better Facilitation	Sharing Data

NOTIFICATION

Pre-notification-EI team to introduce whānau to role of RTLB, share brochure and gain written consent to notify

MOE EI Request for transition support sent to Cluster Manager for Cluster 34, via SM
Liaison RTLB notified by RTLB EI Representative

(notifications from 4 years 6 months or when identified by the ELS team)

Lead RTLB EI worker notifies RTLB that they will be involved in transition and informs MOE of the contact details for the RTLB

*a notification can still be sent if whānau have not decided on a school/kura

*a notification can be made when the team are unaware of an ORS outcome



PROFESSIONALS HUI

Key MOE EI representative to contact RTLB

EI Team and RTLB meet to discuss case, establish roles and plan next steps working together

Purpose: to be ready to move forward as one learning support team



TRANSITION HUI

Transition hui arranged in consultation with attendees, as initiated by key MOE EI representative
Attendees: RTLB, ELS, whānau, school/kura and other relevant services

Purpose: Clarify roles, share information, outline next steps and discuss actions that will occur to support the transition

Using the We are Ready (Kua rite mātou) document, discuss the strengths and aspirations as prepared and written on page 2, under the Te Whariki strands/NZC key competency headings

Inquire as a team- what else do team need to know to develop the transition plan
E.g. confirm visits to early learning service and school/kura

Plan a second transition hui to make sense of everyone's information which can be used to complete
The Circle of Wellbeing and Achievement and Transition Plan



EARLY LEARNING SERVICE AND SCHOOL/KURA VISITS

EARLY LEARNING SERVICE VISITS

Learning support team complete observations together- key MOE EI representative, RTLB and Kaiako
Purpose: gather information about strengths, support, needs and strategies that are successful in supporting the student and to begin building a relationship between kaiako and student

SCHOOL/KURA VISITS

Learning support team complete observations together- key MOE EI representative and RTLB
Purpose: gather information about strategies that are successful in supporting the student based on strategies suggested on page 2 of the We are Ready (Kua rite mātou) document, continue building a relationship between kaiako and student



SUPPORTING THE STUDENT AT SCHOOL/KURA

Learning Support Team (RTLB & key MOE EI representative) to collaboratively support the transition plan using the strategies suggested in the We are Ready (Kua rite mātou) document

- *frequency and nature of support will be decided on a case by case basis
- *transition document may vary depending on school/kura processes



Kaiako, EI and RTLB to have discussed possible way forward prior to review hui

REVIEW HUI

Transition hui initiated by key MOE EI representative or school/kura
Attendees: school/kura, RTLB, whānau, and other relevant services
Purpose: To celebrate successes and to make decisions regarding further service support if required.
This will be negotiated by all team members

Refer to and reflect on previously completed We Are Ready (Kua rite mātau) document



MOE EI and RTLB to reflect on process

Key

Kura (school)	RTLB (Resource Teacher: Learning & Behaviour)
Kaiako (teacher)	EI (Early Intervention)
Whānau (family)	MOE (Ministry of Education)
Hui (meeting)	ELS (Early Learning Service)